

CONSTITUTION OF SCHOOL PSYCHOLOGY SOCIETY

ARTICLE I.

NAME

Section 1. The name of this organization shall be School Psychology Society.

ARTICLE II.

OBJECT OR PURPOSE

The purpose of this organization shall be to promote awareness of the discipline of School Psychology and the founding of the School Psychology Doctoral Program at Minnesota State University, Mankato by encouraging education and community involvement. Additionally, this organization shall provide opportunities for students within the School Psychology Doctoral Program to connect with one another socially.

ARTICLE III.

MEMBERSHIP

Section 1. Membership in this organization is available to:

1. Undergraduate students who are interested in the field of School Psychology
2. Graduate students admitted into the School Psychology Doctoral Program

Non-Discrimination Clause

The organization shall not restrict or determine membership based on an individual's race, sex, color, creed, religion, age, national origin, disability, marital status, socioeconomic status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or familial status.

Non-Hazing Compliance Statement

The School Psychology Society maintains a strong commitment to not engaging in any activities that could be considered or construed as hazing by any legal party or Minnesota State University, Mankato.

Hazing is defined as any activity without reasonable or legitimate educational value expected of someone for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization that humiliates, degrades or risks emotional, psychological, and/or physical harm, regardless of a person's willingness to participate.

In cases of individual violators, appropriate disciplinary action may be imposed as outlined in [The Minnesota State Student Policy Handbook](#). In cases where the entire organization has authorized such conduct; loss of privileges, temporary suspension of registration, or rescission or termination of registration may be imposed.

Section 2. Membership will be established:

1. Membership will be established by invitation and on a voluntary basis. At any point within the academic year, new members may voluntarily join and participate in the organization.
2. A faculty member from the School Psychology Doctoral Program will serve as the School Psychology Society faculty advisor.

Section 3. Membership dues:

1. Biannual membership dues in the amount of ten dollars will be collected by September 31st and January 31st, or upon initial acceptance.
2. In cases where financial hardship precludes members, dues may be covered from discretionary SPS funds.

ARTICLE IV. COMMITTEE POSITIONS

Section 1. Designation of committee positions.

The Executive Board will be composed of the co-chairs of the Connection Committee and Awareness Committee. Each committee shall be run by two co-chair members.

Section 2. Description of duties and roles of committees.

1. Executive Board
 - a. The Executive Board is responsible for setting an annual budget for the Connection Committee and Awareness Committee and maintaining financial records for the SPS bank account. The Executive Board will also be responsible for coordinating with the faculty advisor affiliated with the society to determine the goals of the society each year. The Executive Board is responsible for collecting membership dues, overseeing funding for the society, and budgeting for the society. Executive Board members will be reimbursed for SPS expenses from the society's 901 account and agree to incur these costs and seek reimbursement.
2. Connection Committee Co-Chair
 - a. The Connection Committee is responsible for arranging mentorship between first year students and others within the society.
 - b. The Connection Committee is responsible for planning and executing a minimum of one social event per semester.
3. Awareness Committee Co-Chair

- a. The Awareness Committee is responsible for planning and executing activities that will lead to a greater awareness of school psychology (e.g. speaking to undergraduate classes during National School Psychology Week, taking pictures of students at presentations for social media, creating and sharing media on the society's social media pages, etc.)
 - b. The Awareness Committee is responsible for the planning and distribution of gifts for school psychology faculty and school psychologists in Mankato for National School Psychology Week.
4. Anti-Racism Committee Liaison
- a. The Anti-Racism Committee Liaison is responsible for acting as a liaison between the School Psychology Society and the Anti-Racism Committee. The liaison should seek to establish mutually beneficial, encouraging relationships between the two groups, establish parameters for collaborative efforts, and serve as a reliable contact point with whom stakeholders can address concerns.

Section 3. Date of election and length of term:

All committee positions shall be elected at the last meeting in May and shall continue in office for one calendar year.

Section 4. Method of election:

All candidates are to notify the current executive board of their interest in a position one week prior to election. Candidates will be announced prior to voting at the final meeting in May. All current members will be eligible to vote.

Section 5. Voting:

1. All votes shall be anonymous. A candidate must receive a majority of votes to be elected to office.
2. Uncontested elections will be run by parliamentary authority as defined in Robert's Rules of Order.

Section 6. Committee eligibility:

In order to serve as a committee co-chair, members must be in good academic and disciplinary standing at the time of their election and must remain in good standing during their tenure in office.

Section 7. Removal from committee positions:

Any committee co-chair who has failed to fulfill their responsibilities may be removed by a majority of the entire society during a special meeting held for this purpose. A petition for the removal of an officer must be submitted to the entire society at least one week prior to the special meeting and all parties concerned shall have the opportunity to present their case. Proceedings in such cases shall be confidential.

ARTICLE V. MEETINGS

Section 1. How often meetings shall be held:

The School Psychology Society meetings shall be held once per semester.

Section 2. Provisions for special meetings:

Special meetings may be called by the Executive Board or any committee co-chairs provided that all members have been notified at least 24 hours in advance.

ARTICLE VI. FINANCES

Section 1. Source of funds:

1. Membership dues collected biannually or upon initial acceptance.
2. Contributions and fundraising.

Section 2. Expenditure of funds:

1. All funds are to be deposited with and expended through the MNSU Business Office.
2. Funds shall be expended upon the authorization of the organization by a majority vote of those present or upon the authorization of the Executive Board and approval of the faculty advisor for the society.
3. Funds may be utilized to support the goals of the society and its members, including, but not limited to, funding events, travel, and materials used in furtherance of the society's mission and purpose outlined in Article II.

Section 3. Provisions for an audit of funds:

An audit may be conducted at any time in compliance with current University policy. A special audit can be undertaken upon a vote of the majority of the members present at any regular meeting or at the discretion of the Executive Board and/or Advisor.

ARTICLE VII. READING OF THE CONSTITUTION

Section 1. Provisions for the reading of the constitution:

The constitution shall be read/distributed to all members at the first meeting of each year.

Section 2. Provisions for the distribution of the constitution:

Each new member shall receive a digital copy of the constitution at the time they are accepted for membership, or upon request.

ARTICLE VIII. FACULTY ADVISORS

Section 1. Selection of faculty advisor:

1. One faculty advisor shall be selected by current members of the School Psychology Society.
2. The faculty advisor must be a university faculty/staff member.

Section 2. Duties of the faculty advisor:

The duty of the advisor will be to assist and oversee decisions and transactions of the School Psychology Society. Advisors will assist in facilitating an appropriate learning experience for members of the society.

ARTICLE IV. METHOD OF AMENDMENT

Section 1. Provisions for amending the constitution:

This constitution may be amended at a regular meeting by a two-thirds vote of all members. The proposed amendment(s) shall be submitted in writing to all members of the organization at least seven days before being voted upon.